

## **FLORIDA MUNICIPAL INSURANCE TRUST SAFETY EXCELLENCE INITIATIVE GUIDELINES**

The Florida Municipal Insurance Trust Safety Excellence Initiative (SEI) is a voluntary safety accreditation program available to members of the FMIT with property and liability (P&C) and/or workers' compensation (WC) coverage.

An expansion of the Safety Grant Program, SEI also offers an opportunity to achieve funding for safety and health-related resources once accreditation has been achieved. Through this multi-level rewards program, participants earn awards and funding in Bronze, Silver, or Gold status.

The first step of the Safety Excellence Initiative is accreditation. This process will be coordinated with your Risk and Safety Consultant.

### **Safety Improvement Assessment Scoring**

To obtain SEI accreditation, each member is evaluated using the safety improvement assessment for the chosen accreditation path. Percentage points are awarded based on objective, observable, and measurable criteria, and members must demonstrate effective implementation of the element to obtain the score. Participants must demonstrate the implementation using documentation, written programs, training records, or other supporting information.

## **HOW TO PARTICIPATE**

### **Step 1 (required): Complete the SEI accreditation process**

The first step of the Safety Excellence Initiative is accreditation. This process will be coordinated with your Risk and Safety Consultant. There are three accreditation paths: 1) city, 2) law enforcement, and 3) fire department. More than one department (city, police, and fire) is eligible to submit for the SEI award during the same policy year, up to \$6,000 in total for all three entities, subject to the availability of funds.

FMIT offers a wealth of resources to assist you with the process every step of the way, including:

- An online resource library featuring written programs, safe work practices, and specialized training programs. [Access Library](#)
- Self-evaluation checklists for each accreditation path:
  - [Office Only Self-Evaluation Checklist](#)
  - [Small Entity Self-Evaluation Checklist](#)
  - [Large Entity Self-Evaluation Checklist](#)
  - [Law Enforcement Self-Evaluation Checklist](#)
  - [Fire Department Self-Evaluation Checklist](#)

Once accredited, members will be eligible for benefits including:

- SEI reimbursement (based on premium and the accreditation level achieved)
- SEI Award in Bronze, Silver, or Gold
- Peer recognition
- Perpetual Tower Trophy as accreditation levels are met

*Members may stop at accreditation only. **If you would like to seek award funding, you must proceed with the additional steps below once the accreditation process is complete.***

## **Step 2 (optional): Apply for the SEI Award program and funding**

The SEI Award is available annually. Funding will be a one-time annual submission process for the full amount achieved. If documentation does not reach the amount of available funds achieved, the remainder of funds will be forfeited.

To earn SEI recognition and funding, complete these four steps:

1. **Complete the SEI accreditation process.** See process above.
2. **Apply for funding.** After completing the SEI accreditation process, the Risk and Safety Consultant will assist in applying for funds based on your accreditation level (Bronze, Silver, or Gold).
3. **Determine a point of contact.** All funds for the SEI Award (as with [Safety Grants](#)) will receive approved funds through one point of contact via ACH only. This point of contact will be determined by the city and represent all entities, including police and fire. Departments will not receive funds directly.
4. **Receive funding.** Once the fund application process is approved, an ACH payment will be sent to the city contact.

The SEI Award will be awarded based on the following scoring criteria:

**Participating**

<b>Year</b>	<b>Level</b>	<b>Passing Score</b>
<b>1</b>	Bronze/Level 1	65% overall with no applicable elements scoring less than 50%
<b>2</b>	Silver/Level 2	75% overall with no applicable elements scoring less than 60%
<b>3*</b>	Gold/Level 3	85% overall with no applicable elements scoring less than 70%

\*After achieving **Gold/Level 3**, a three-year waiting period will follow before accreditation may occur. After the three-year waiting period, members are eligible to reapply. The funds are only available during the policy year as accreditation levels are achieved.

*Note: Significant changes in operations, personnel, or claims history may prompt a more frequent review of the system's effectiveness.*

Qualifying members will receive an award based on receipts\*, accreditation level, and premium range, up to \$6,000 per year per city, subject to the availability of funds.

**\*All purchases or invoices must be dated within the current fiscal year (October 1 - September 30). The receipts cannot be the same as those submitted with a member's general safety grant application, if applicable.**

Funds will be disbursed in the fourth (4<sup>th</sup>) quarter of the policy year and will be disbursed until the funds are exhausted for the policy year.

**Awards will be paid out annually via ACH based on the availability of program funding.**

Members who are re-applying for the SEI grant must participate in the FMIT for three consecutive policy years prior in order to be eligible for funds.

As you progress through the accreditation levels, you will receive an increase in reimbursement:

- Bronze/Level 1 – 50% reimbursement
- Silver/Level 2 – 75% reimbursement
- Gold/Level 3 – 100% reimbursement

Reimbursement amounts are outlined according to the chart below:

**AVAILABLE FUNDING BY LEVEL:**

PREMIUM RANGE	AWARD LEVEL	SAFETY ITEMS - RECEIPT TOTAL	AWARD AMOUNT
< \$25,000 – one coverage line	Bronze (50%)	\$500	\$250
< \$25,000 – one coverage line	Silver (75%)	\$500	\$375
< \$25,000 – one coverage line	Gold (100%)	\$500	\$500
< \$25,000 – two+ coverage lines	Bronze (50%)	\$1,000	\$500
< \$25,000 – two+ coverage lines	Silver (75%)	\$1,000	\$750
< \$25,000 – two+ coverage lines	Gold (100%)	\$1,000	\$1,000
\$25,000 - \$49,999 – one coverage line	Bronze (50%)	\$750	\$375
\$25,000 - \$49,999 – one coverage line	Silver (75%)	\$750	\$562.50
\$25,000 - \$49,999 – one coverage line	Gold (100%)	\$750	\$750
\$25,000 - \$49,999 – two+ coverage lines	Bronze (50%)	\$1,500	\$750
\$25,000 - \$49,999 – two+ coverage lines	Silver (75%)	\$1,500	\$1,125
\$25,000 - \$49,999 – two+ coverage lines	Gold (100%)	\$1,500	\$1,500
\$50,000 - \$74,999 – one coverage line	Bronze (50%)	\$1,000	\$500
\$50,000 - \$74,999 – one coverage line	Silver (75%)	\$1,000	\$750
\$50,000 - \$74,999 – one coverage line	Gold (100%)	\$1,000	\$1,000
\$50,000 - \$74,999 – two+ coverage lines	Bronze (50%)	\$2,000	\$1,000
\$50,000 - \$74,999 – two+ coverage lines	Silver (75%)	\$2,000	\$1,500
\$50,000 - \$74,999 – two+ coverage lines	Gold (100%)	\$2,000	\$2,000
\$75,000 - \$99,999 – one coverage line	Bronze (50%)	\$1,500	\$750
\$75,000 - \$99,999 – one coverage line	Silver (75%)	\$1,500	\$1,125
\$75,000 - \$99,999 – one coverage line	Gold (100%)	\$1,500	\$1,500
\$75,000 - \$99,999 – two+ coverage lines	Bronze (50%)	\$3,000	\$1,500
\$75,000 - \$99,999 – two+ coverage lines	Silver (75%)	\$3,000	\$2,250
\$75,000 - \$99,999 – two+ coverage lines	Gold (100%)	\$3,000	\$3,000
\$100,000 - \$200,000 – one coverage line	Bronze (50%)	\$2,500	\$1,250
\$100,000 - \$200,000 – one coverage line	Silver (75%)	\$2,500	\$1,875
\$100,000 - \$200,000 – one coverage line	Gold (100%)	\$2,500	\$2,500
\$100,000 - \$200,000 – two+ coverage lines	Bronze (50%)	\$5,000	\$2,500
\$100,000 - \$200,000 – two+ coverage lines	Silver (75%)	\$5,000	\$3,750
\$100,000 - \$200,000 – two+ coverage lines	Gold (100%)	\$5,000	\$5,000
> \$200,000 – one coverage line	Bronze (50%)	\$3,000	\$1,500
> \$200,000 – one coverage line	Silver (75%)	\$3,000	\$2,250
> \$200,000 – one coverage line	Gold (100%)	\$3,000	\$3,000
> \$200,000 – two+ coverage lines	Bronze (50%)	\$6,000	\$3,000
> \$200,000 – two+ coverage lines	Silver (75%)	\$6,000	\$4,500
> \$200,000 – two+ coverage lines	Gold (100%)	\$6,000	\$6,000

**Award Presentation.** An award for continuous improvement levels will be presented after completing the Safety Excellence Initiative level. Each department will have a designated continuous improvement trophy. After achieving **Gold/Level 3**, a three-year waiting period will follow before accreditation may occur. The funds are only available during the policy year as accreditation levels are achieved.

**If you have any questions regarding the Safety Excellence Initiative, please do not hesitate to contact your Risk and Safety Consultant:**

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